

**AFYA CO-OPERATIVE SAVINGS AND CREDIT SOCIETY LIMITED**  
**P.O. BOX 11607-00400, NAIROBI.**

**26<sup>th</sup> March, 2025**

**CIRC/VOL.III/36**

**TO: All Nairobi County Delegates**

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**RE: ELIGIBILITY TO BE A BOARD/SUPERVISORY MEMBER**

According to By-Law no.38 (iv) members of the Board shall hold office for a period of Three years provided that one third of the Board members shall retire every year but will be eligible for re-election. This means that there will be three (3) positions in the Board and one (1) position in the Supervisory Board to be filled.

Delegates from Nairobi County who wish to seek an elective post in these vacant positions will be required to meet the following criteria as stated in By-Law no.(39).

No person shall be eligible as a member of the Board of Director as per By-law No. 39 if he/she:-

- a. Is not a member of the Society.
- b. Has not served as a delegate for a term of three years.
- c. Has a loan with other financial institutions.

- d. Salary not being processed through FOSA.
- e. Has been adversely named by the Commissioner or his/her representative in an inquiry report endorsed by an Annual or Special General Meeting for mismanagement or corrupt practices whilst still a member of the Board of a Co-operative Society or Union in the last ten years or named in any other national inquiries where he/she has been shown to be engaged in dishonest activities.
- f. Has been adversely named by the Authority in an inspection report for mismanagement or corrupt practices while still a member of the Board of a Sacco Society.
- g. Has been charged and convicted of any offence involving dishonesty or is imprisoned for three months or more with a crime involving fraud, perjury or breach of contract of a licensed financial institution.
- h. Is delinquent on loans with the Society for more than 60 days within two years prior to elections.
- i. Shall not have attained a minimum of "O" Level Certificate of Education or equivalent.
- j. Is un-discharged bankrupt.
- k. Is under 21 years of age and not more than 60 years at the time of contesting. Any Board of Director who will attain the age of 60 years will cease to be a Director.
- l. Is of unsound mind.
- m. Is a Board member of another existing Sacco licensed under the Act.
- n. Is unable to read and write;
- o. Receives any remuneration, salary or other payments from the Society save as in accordance with the Act.

- p. Is an official of or hold a political office at any level.
- q. Is not an official elected within Nairobi County.
- r. Does not conform to minimum qualification standards in accordance with the applicable law.
- s. Has not declared wealth as per the Public Officers Ethic Act and signed the Society Conflict of Interest Policy and disclosure.
- t. Has been removed from public office on disciplinary action.
- u. Have shares/non-withdrawable deposits of less than Kshs.1,000,000/= by the time of contesting, or as it may be reviewed by the Annual Delegates meeting from time to time.
- v. Is under suspension/expulsion for acting in a manner prejudicial to the interest of the Society.
- w. Has retired from active employment.

For those who are interested and meet the above requirements may submit their application not later than 8<sup>th</sup> April 2025 by 5.00 p.m.

Kindly address your application to:

The Secretary (CEO),  
Afya Sacco Vetting Committee,  
P O Box 11607-00400,  
**NAIROBI.**



**Florence W. Gatheru**  
**AG. CHIEF EXECUTIVE OFFICER**

CC.

- The Principal Secretary - Ministry of Co-operatives & Micro, Small & Medium Enterprise – (MSMSE)-Development.

- The Principal Secretary - State Department for medical services
- The Principal Secretary – State Department for Public and Professional Standards
- Commissioner for Co-operative Development.
- The Chief Executive Officer - Sacco Societies Regulatory Authority
- The Director General of Medical Services
- The Director: KEMRI, SHA, KNH & KMTC
- County Director of Medical Services- Nairobi
- County Commissioner - Nairobi
- County Director of Co-operatives- Nairobi
- County Co-operative Officer - Nairobi
- Sub-County Co-operative Officer - Nairobi
- Members' Notice Boards.